

Co-operative Employees Commission

1. History and Background

Co-operative Employees Commission is appointed in terms of Co-operative Employees Commission Act No; 12 of 1972 and is guided by the rules framed under this Act. It is neither an administrative, advisory nor is a dispute settling body as far as disciplinary proceedings of the Co-operative Employees are concerned. It is only an appellate body.

Eastern Provincial Co-operative Employees Commission was established on 1st January 2007 and the officers shown in the first table-2 “Human Resource” were appointed to the Commission. These appointments were made by The Honorable Governor.

1.1. Vision:

“Building an efficient, effective and contented work force”

1. 2. Mission

To enable the co-operative societies to recruit the best possible and qualified co-operative employees and provide them with suitable conditions of service and salary structure in order to ensure good employer-employee relationship and maximization of productivity in The East Province.

2. Human Resource:

		Name	Period of Commission
Chairmen:	I	Mr.S,Kandarajah (Retired Assistant Commissioner of Co – operative Development	Three years from 16.01.2007
Members:	I.	Mr.A.H.Ariyasena	Three years from 16.01.2007
	II.	Janab M.I.M.Jamaldeen	Three years from 16.01.2007

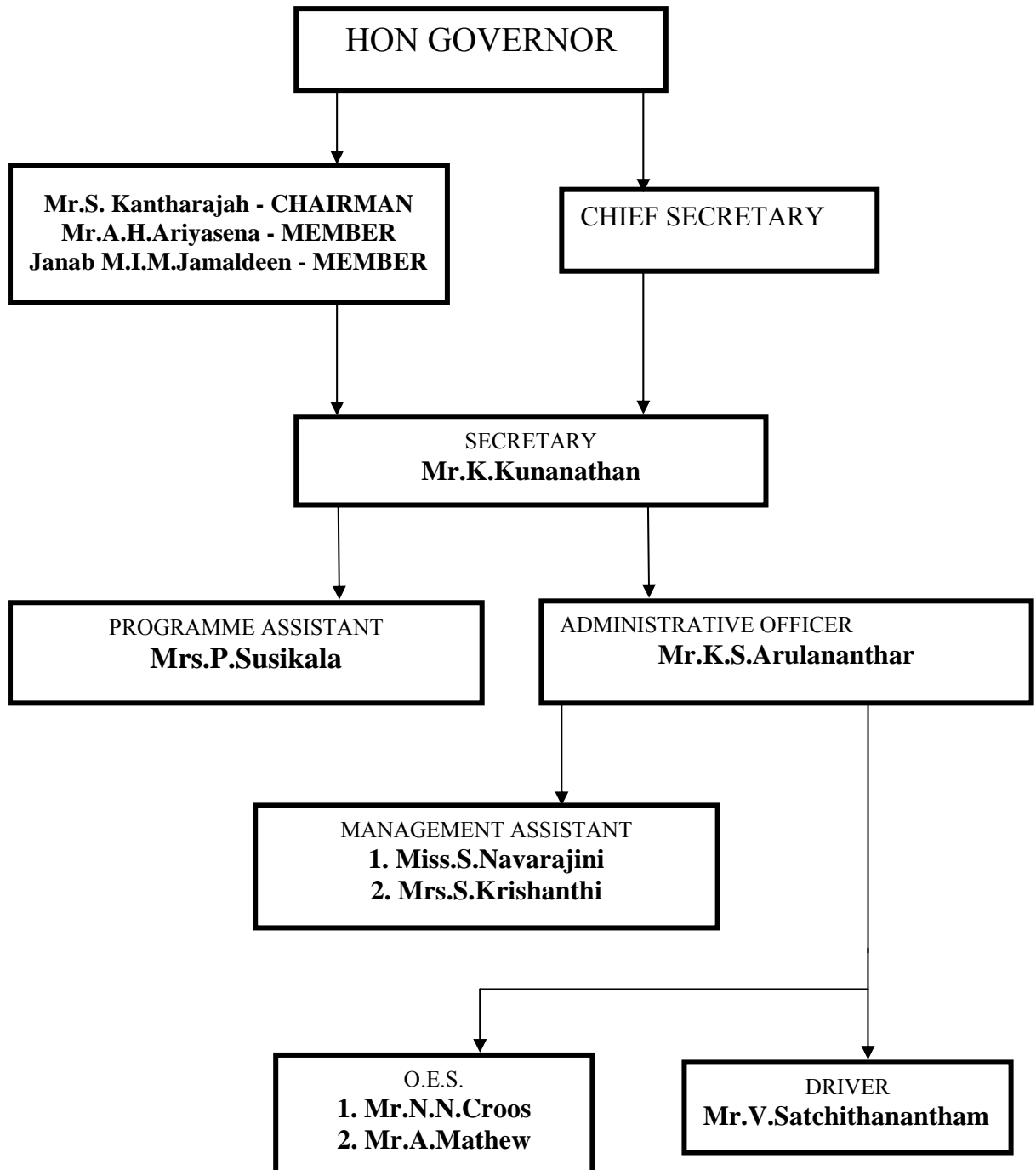
Cadre Position	Cadre Requirement	Approved Cadre	Cadre Vacancies
01. All Island Service S.L.A.S. II/I	1*	1	1
02. Middle Level Posts Administration Officer	1**	--	--
03. Special Posts Programme Assistant	2	--	--
04. Combined Services Mang. Assistants III,II &I Translator	2 --	4 1	2 1
05. Other Services Drivers O.E.S	1 2	1 1	-- --

*Acting

Re-Employment

03. Management Arrangement Chart

Co-Operative Employees Commission Organisation Chart



4. General Administration

4.1. Appointments

During this year the following office Employees were appointed.

Name of the Employee	Post
Miss.S.Navarajini	Management Assistant III
Mrs.S.Krishanthi	Management Assistant III

4.2.Promotion

During this year the following office Employee was promoted from his service.

Name of the Employee	Post	Promoted Post
Mr.N.N.Croose	OES Class II	OES Class I

4.3. Transfer

During this year the following office Employees were transferred.

Name	Post	From	To
Mrs. S.Yogashanthi	CDO	CCD, EP	CEC
Mr.A.Mathew	OES	PPA, EP	CEC

5. Human Resource Development

5.1. Staff Training

During the year the following Employees attended programmes conducted by the Management Development Training Department at Uppuveli.

Name Of the Employee	Name of the Training	Duration
Mrs. S.Krishanthi	Induction for Newly appointed Management Assistant	Dec 3 – Dec-7-2007
Mr.N.N.Croose	Training on Office Administration for OES	Jul 10- 2007

6. Management Organizational Resource

6.1 Land & Building

Institution	Available Land	Building						
		Space Occupied	Own Building	Rent Building	Additional Space	Staff level Quarters	Other Quarters	Store Space
C.E.C.	--	16 Sqrs (50'-9"x 30'-9")	Occupied in Part of Planning, old Building	--	--	--	--	--

6.2 Vehicle

Institution	Car	Pick-up	Jeep	Three wheeler	Lorry	Bicycle	Heavy	Others
C.E.C.	--	1	--	--	--	1	--	--

6.3 Furniture

Institution	Table		Chairs		Almyrah		Others	
	Available	Requirement	Available	Requirement	Available	Requirement	Available	Requirement
C.E.C.	10	1	34	0	10	1	3	3

6.4 Equipment & Machinery

Institution	Computer	Photocopier	Printer Roneo	Typewriter	Telephone	Fax	Generator	Any Other
C.E.C.	1	2	1	6	2	1	--	1

7. Programme and Activities with Development Indicator

(a) Capital Expenditure - 2007

Source of Fund	Allocation Amount	Amount Released	Expenditure Up to December
CBG	152,00.00	--	--
Total	152,00.00	--	--

(b) Recurrent Expenditure - 2007

Details	Allocation Amount	Amount Released	Expenditure
Personal Emoluments	1,351,000.00	152,000.00	1,627,317.44
Other Expenditure	446,000.00	--	293,158.58
Total	1,797,000.00	152,000.00	1,920,476.02

8. Legal Issues

The following writ cases were filed by employees (Petitioners) at High Court against the decision taken on disciplinary inquires

Name of Court	dated of case Field	Case No	Respondent in this Case	Position
1. High Court Batticaloa	05.06.2007	504/07	4 th	pending
2. High Court Batticaloa	16.05.2006	507/07	2 nd	pending

Necessary assistance and advice is sought from Legal Unit (EP)

9. Strength and Weakness

- Co-operative Employees Commission was established in terms of Act No 12 of 1972 and has mandate and power in determining legal matters promptly. The Commission consists of 3 members who have valuable experience in making decision relating employees of Co-operative societies.
- Staff dealing this subjects are very experienced in the administration work.
- Lack of funds to proceed matters in courts.