

Department of Co-operative Development

1. History and Background

The Department of Co-operative Development comes under the purview of the Ministry of Provincial Public Administration, Local Government, Co-operative, Rural Development & Industries. The Commissioner of the Co-operative Development and Registrar of Co-operative Societies is the head of the department, and extend his power and duties directly through the four Divisional Assistant Commissioners' Offices at the district levels.

1.1. Vision

To be a partner in the provincial as well as in the national development by creating the environment for empowerment of co-operative movement as a people's enterprises

1.2. Mission

Share the Socio and Economic Resources amongst the people through co-operative values and ensure upgrading their quality of life.

1.3. Major Thrust Areas for Development -2007

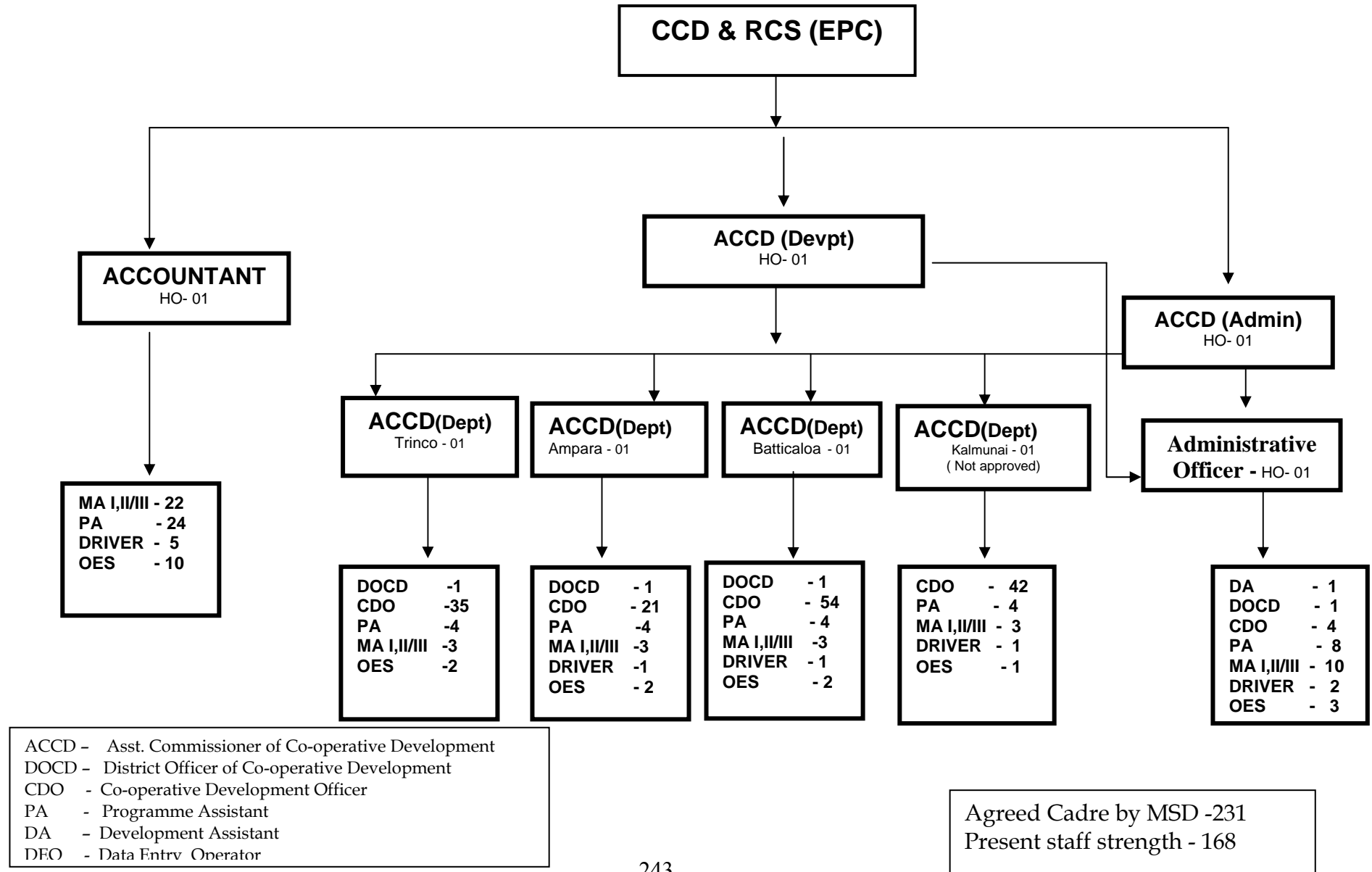
- Trade and Co-operative
- Agriculture
- Infrastructure
- Fisheries
- Small Industries
- Self- Employment
- Livestock
- Training

2. Human Resources

The approved cadre and the present position of this department is given below;

	Post	Approved Cadre	Staff in Service	Cadre Vacancies
1.	CCD & RCS (SLAS- Class I)	01	01	
2.	Asst. Commissioner- Admn -SLAS Class III	01	0	01
3.	Asst. Commissioner (Departmental)	04	0	04
4.	Accountant SL Accts Service Class III	01	01	
5.	District Officers of Co-operatives	04	05	
6.	Administrative Officer	01	0	01
7.	Co-operative Development Officers (GrI,II &III)	156	95	61
8.	Development Assistant	01	0	01
9.	Programme Assistant	24	20	04
10.	Management Assistant -Grade I	03	04	
11.	Management Assistant - Grade II & III	19	20	
12.	Data Entry Operator	01	01	
13.	Drivers	05	06	
14.	O.E.S I/II/III	10	16	
15.	Sanitary Labourer			
	Total	231	169	67

3. Management Arrangement chart



04. General Administration

4.1. Promotion of Co-operative Staff

(a). Appointments on “Acting” and “Attending-to-duty” basis

The following District Officers (DOCDs) were appointed as Acting ACCDs by the PPSC (EPC) during the year.

1. Mr.S.Sivagurunathan
2. Mr.T.Kanapathipillai

The following CDOs were appointed to the posts of ACCD on “Attending-to-duty basis” by the PPSC (EPC) during this year

1. Mr.S.Kiruparajasingam
2. Mr.Rafaudeen

(b). Interviews have been conducted by the PPSC on 30.11.2007, and the following were promoted to the respective positions wef. 01.01.2008

4.2. Transfer and Replacement of Commissioner of Co-operative Development

Mr.J.S.Arulraj, Commissioner of Co-operative Development was transferred to Social Service; NPC with effect from 01.11.2007 and Dr.K.Thiyagarajah has been appointed as Commissioner of Co-operative Development on the above date to replace the outgoing

Promotions

Name of the Officer	Promoted post
Mr.S.Sivagurunathan	Assistant Commissioner of Co-operative Development
Mrs.G.Rajinie	Assistant Commissioner of Co-operative Development
Mr.A.Mariyampillai	Assistant Commissioner of Co-operative Development
Mr.N.T.Jeyaweera	Assistant Commissioner of Co-operative Development
Mr.Y.L.M.Bahurdeen	District Officer of Co-operative Development
Mr.M.Anandaraja	District Officer of Co-operative Development
Mr.B.H.Pathamthilaga	District Officer of Co-operative Development

4.3. Retirement

During this year the following officers were retired from their services.

	Name of the Officer	Designation	Date of Retirement
1	Mr.K.Sathanantham	CDO	12.03.2007
2	Mr.K.Sundaralingam	OES	10.11.2007

5. Management Organizational Resource

5.1 Land & Building

Institutions	Available Land Sq.ft.	Building		
		Square Occupied Sq.ft.	Own Building Sq.ft. No	Addl. Space Sq.ft.
Head Office		8691	8,691	1,202
Batticaloa	3,000	2,400		400
Trincomalee			5,545	1,500
Kalmunai	60perch	5,100		300
Ampara	1/2 Acr	3,000	3,000	-

5.2 Vehicles

Institution	Pick-up	Jeep	Bicycle
Head Office	01	-	03
Batticaloa	01	-	01
Trincomalee	-	-	02
Kalmunai		01	06
Ampara	01	-	02

5.3 Furniture

Institution	Table	Chair	Almyrah	Other
Head	24	61	20	20
Batticaloa	27	97	15	02
Trincomalee	37	77	3	0
Kalmunai	15	47	6	14
Ampara	13	29	07	06
Total	116	311	51	42

5.4 Equipment & Machinery

Institution	Computer	Photo Copier	Printer	Type Writer	Telephone	Fax	Roneo
Head Office	08	03	09	03	05	01	01
Batticaloa	03	01	03	11	03	01	02
Trincomalee	02	02	01	03	02	01	01
Kalmunai	01	02	03	05	-	01	02
Ampara	02	01	02	05	01	01	01
Total	16	9	18	27	11	5	07

6. Financial Resource

(a). Capital Expenditure

Particulars	Allocation	Amount Released	Expenditure	Indicator percentage on released funds
Vehicle Repairing	34,3000	34,3000	342,853	90%
Building Structure	684,000	684,000	613,797	100%
Purchase of office equipment	151,000	151,000	146,094	97%
Other	287,000	287,000	146,920	51%
Total	1,465,000	1,465,000	1,249,664	85.30%

(b). Recurrent Expenditure

Particulars	Allocation	Amount Released	Expenditure	Indicator percentage on released funds
Personal Emoluments	52,451,000	52,451,000	40,999,391.89	92%
Other Expenditure	5,803,000	5,803,000	4,742,377.91	99%
Total	58,254,000	58,254,000	45,741,769.8	79%

7. Human Resource Development

7.1. Special Training given on capacity strengthening

Division	Name of Programme	No .of Staff participated
Trincomalee	Inquiry Procedure	20
	Disciplinary Procedure	25
Batticaloa and Kalmunai	Inquiry Procedure	25
	Disciplinary Procedure	25
	Human Resource Management	25
	Micro Credit Management	25
Ampara	Inquiry Procedure	20
	Disciplinary Procedure	20

7.2 Staffs were released to attend the following Training Programmes

	Name of the Training	Target	No of Participant	conducted by:
1.	Basic Accounts	Programme Assistants	02	MDTD
2.	Basic Accounting & Administrative Procedure	Programme Assistants Management Assistants	02	MDTD
3.	CIGAS & PAYROLL	Programme Assistants	02	MDTD
4.	Official Language Basic Sinhala Program Basic Tamil Program	Programme Assistants, Management Assistants Co-operative Devpt. Officers	Basic Sinhala - 06 Basic Tamil - 03	MDTD
5.	English Language Programme Pre STEP STEPS	Programme Assistants, Management Assistants Co-operative Devpt. Officers	Pre STEP -09 STEPS - 06	British Council Colombo.
6.	Project Proposal Writing	Staff Officers	03	SLIDA
7.	Legal Awareness	Staff Officers	06	Legal Aid Commission
8.	Participatory Project Management and Gender Development	Co-operative Devpt. Officers	03	UNDP

9.	Micro finance	Co-operative Devpt. Officers	03	Centre for Banking Studies
10.	Current need of Supervisory and Managerial grade officer	Staff Officers	02	SLTAD

7.3. Innovative action introduced/experience gained

Co-op Cities concept, as introduced by the Line Department/ Government was implemented in the Eastern Province. Nine Co-op Cities were opened on pilot basis, and other 35 are scheduled for opening in 2008.

7.4. Training Programmes conducted by the department with the financial assistance from the NECORD

Division	Name of Programme	No .of Staff participated
Trincomalee	Inquiry Procedure	20
	Disciplinary Procedure	25
Batticaloa and Kalmunai	Inquiry Procedure	25
	Disciplinary Procedure	25
	Human Resource Management	25
	Micro Credit Management	25
Ampara	Inquiry Procedure	20
	Disciplinary Procedure	20

08. Achievement

8.1 Focal Activities

- Organization and Registration of Co-operative Societies.
- Supervision of Co-operative Societies and providing necessary advices and guidance to the societies in the provision of services essential for community life.
- Auditing of Co-operative Societies
- Performance of Statutory Functions such as the settlement of disputes, holding of inquiries, conducting investigations, inspections of Co-operative Societies and liquidations of bankrupt societies.

- Training and development of Co-operative Development Officers, Co-operative Employees and Co-operators via exhibition, training classes, short-term courses and publicity meetings and efficiency-bar examinations.
- Work in close co-ordination with ministries and agencies engaged in development work and act as liaison between Co-operative Societies and ministries or agencies.

8.2 Targets

- Increase audit coverage up to 90%
- Opening CO-OP Cities in 44 MPCs in the Eastern Province
- Improve development activities through Co-operative Societies under Ganmaneguma Programme
- Conduct Capacity Development Programme for departmental staff
- Reactivating Co-operative societies in the resettlement areas
- Strengthening MPCs through supply of vehicles

8.3. Auditing Societies:

Auditing of Co-operatives Societies was handled by the Commissioner of Co-operative Development according to the powers vested under section 44 of the Co-operative societies law Act No. 05 of 1972 delegating authorities to the Co-operative Development Officers on the basis of the annual work plan. Accordingly the details of the audit progress are given below.

8.4. Registration of Co-operative Societies

Division	Target	Achievement	Percentage
Trincomalee	112	99	80.39
Batticaloa	690	558	80.86
Kalmunai	552	537	97.28
Ampara	149	115	77.18
Total	1503	1309	87.09

8.5. Opened CO-OP CITY in the Eastern Province

Division	FCS	TCCS	Secondary Societies	Other
Trincomalee	06	03	01	05
Batticaloa	10	-	-	-
Kalmunai	06	02	02	06
Ampara	-	-	-	02
Total	22	05	03	13

Nine Co-op Cities were ceremonially opened in the following M.P.C.Ss under financial assistance of Ministry of Trade, Marketing Development, Co-operative and Consumer Affairs. All those nine MPCSSs were granted with assistance at the rate of Rs. 01 Mn to set up Co-op Cities, with an explicit understanding of supplying essential goods of acceptable qualities at relatively cheaper rates to the consumers who are affected by the rising cost of living.

District/ Division	MPCSSs- CO-OP Cities functioning
Trincomalee	Trincomalee
	Kantale
	Kinniya
Batticaloa	Batticaloa
	Kattankudy
Kalmunai	Akkaraipattu Central
	Sainthamaruthu
Ampara	Ampara
	Galloya Mittayawatha Methapalatha

Further thirty new applications received from the MPCSSs in all three districts were scrutinized and sent to the Department of Co-operative Development, Colombo for the grants

8.6 Financial assistance rendered to development work of Co-operative Societies under Gamaneguma in 2007

Name of the Society benefited	Village	Description of work	Allocation
Milk Producers Co-operative Society	Thimilatheevu	Milk Processing	731,000.00
Eavur West MPCSS	Arumugathankudiyiruppu	Agriculture	400,000.00
Eavur West MPCSS	Arumugathankudiyiruppu	Poultry	457,500.00
Koralaipattu Development	Paper Town	Milk Processing	544,200.00
Ampara Milk Producers Co-operative Society	Mihinthapura	Milk collection centre	325,000.00
Ampara Milk Producers Co-operative Society	Mihinthapura	Milk Processing	500,000.00
Malikathanna Pottery Co-operative Society	Mihinthapura	Curd Production	250,000.00
Ampara MPCSS	Malikathanna	Open a Branch	250,000.00
Sammanthurai MPCSS	Varippatthanchenai	Poultry	300,000.00
Sammanthurai MPCSS	Varippatthanchenai	Agriculture	346,500.00
Ampara MPCSS	10 Villages	Modernization of Branch	500,000.00

Malikathanna Pottery Co-operative Society	Mihinthapura	Curd Production	250,000.00
Ampara MPCS	Malikathanna	Open a Branch	250,000.00
Sammanthurai MPCS	Varippatthanchenai	Poultry	300,000.00
Sammanthurai MPCS	Varippatthanchenai	Agriculture	346,500.00
Ampara MPCS	10 Villages	Modernization of Branch	500,000.00

8.7. Assistance to Resettled MPCSS

Proposals agreed to provide Lorries under NECORD Funded Sub-project to the following Resettled M.P.C.S s and a Passenger Bus to Vergual M.P.C.S

01. Seruvila M.P.C.S
02. Muthur M.P.C.S
03. Verugal M.P.C.S
04. Manmunai South West M.P.C.
05. Palugamam, Mandoor , Navagiri M.P.C.S
06. Ecchanthivu Kannkuda M.P.C.S
07. Koralai North M.P.C.S
08. Sainthamaruthu M.P.C.S

8.8 Construction of Rural Banks

Construction of Rural Bank in Kinniya at a cost Rs.4.16 Mn with the Financial Assistance from Ministry of Co-operative and Co-operative Development

9. Strength and Weakness

9.1. Problems and Constraints

- There is no specific fund allocation for the development work
- Requirement of vehicle for Head office and Divisional office in Trincomalee
- Departmental staff have to improve knowledge and skill in project work and development work. Specific training to be provided in 2008
- Lack of financial capacity of the Co-operative Societies
- Lack of linkages with donor funded agencies and Co-operative societies
- Low salary structure of the Co-operative Development Officers