

Department of Local Government

1. History and Background

Establishment of Provincial Council in 1988 brought about fundamental changes in the context of Local government administration and the Local Government was recognized as 3rd tier next to national and provincial levels in the Public administrative structure of Sri Lanka.

With the introduction of 13th amendment to the constitution local government subject comes under the purview of provincial councils other than formation, structure, policy and constitution. Thus the Provincial Department of Local Government has the responsibility to have efficient and effective local governance in the Local Government Institutions by providing advocacy, training and guidance in order to work forwards good governance principles and respective legal frame work.

Accordingly, the Department of Local Government, Eastern Province was formed in December 2006 and it was functioning under the Chief Secretary, Eastern Province, and subsequently now under the Ministry of Provincial Public Administration & Local Government. The Local Government Administration of the three(03) Districts in the Eastern Province is managed and supervised by this Department.

There are 43 Local Authorities consist of 02 Municipal Councils, 04 Urban Councils and 37 Pradeshiya Sabahs in 03 districts of Eastern Province.

Local authorities can be considered as semi autonomous and the people in it can make decisions depending on the resources they possess and acquire and the need of the area as well, of course within their boundaries of statues.

Respective Ordinances and, Acts and delegated authorities provide powers to regulate, control and administer subjects of public Health, Thoroughfares, Utility, Welfare and Environmental and Sanitation. .

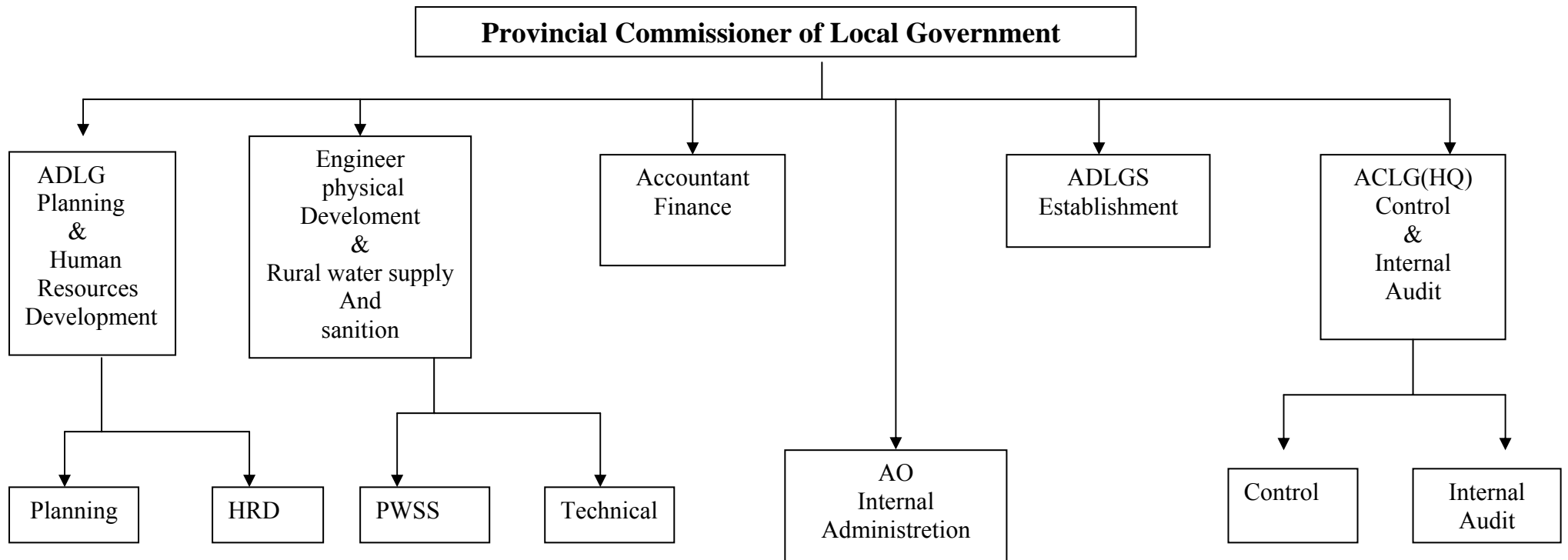
2. Human Resource

Cadre Position	Cadre Requirement	Approved Cadre	Cadre Vacancies
Commissioner of Local Government	1	1	0
Assistant Commissioner	1	1	0
Assistant Commissioner (Non)	1	1	0
Asst. Director	1	1	0
Assistant Commissioner of Local Government(legal)	1	1	0
Town Planner	0	0	0
Engineer	1	1	0
Chief Accountant	1	1	0
Accountant	1	1	0
Administrative officer	1	1	0

Translator	1	1	0
Draughtman	0	0	0
M.A	19	9	10
Development Assistant	1	1	0
Programme Assistant	6	6	0
Data Entry operator	1	0	1
Community Development Officer	2	2	0
Drivers	2	2	0
Roneo operator	1	1	0
Telephone operator	1	1	0
Officer Labour	2	2	0
Watcher	1	0	1
Sanitary laborer	1	0	1

3. Management Arrangement Chart

Organization chart and Man Power of the Dept., of Local Govt., Eastern Province



4. Management Organization Resource

4.1 Bulding

		Buildings						
Institutions	Available Land	Square Occupied Sq.ft	Own Buildings Sf.ft/No	Rent Building Sq.ft/Nos	Additional Space Sq.ft	No.of Other Quarters	No.of Other Quarters	Store Space
	Nil				Nil			

4.2 Vehicle

Institution	Car	Pick Up	Jeep	Three Wheeler	Lorry	Bicycle	Heavy Vehicle	Other
Commissioner of Local Government (Project CWSSP)		1				2		
R/ACLG		3						

4.3 Furniture

Institution	Table		Chairs		Almyrah		Others	
	Avai lable	Requirement	Available	Requirement	Available	Requirement	Available	Requirem ent
Commissioner of Local Government	46		55		30		50	

4.4 Equipment &Machinery

Institution	Computer	Photo Copier	Printer/ Roneo	Typewriter	Telephone	Fax	Generator	Any Other
C.L.G Office	10	2		2	5	1	1	

5. Financial Performance

5.1. Capital Expenditure

Source of fund	Amount Allocated	Amount Released	Amount Spent	Indicator Percentage on released funds
CBG	10,629,000	10,629,000	10,616,326	99.66%
PSDG	75,000,000	75,000,000	74,065,507.89	98.75%

5.2. Recurrent Expenditure

	Amount Allocated	Amount Released	Amount Spent	Indicator Percentage on released funds
1. Personal Emoluments	83,808,000	61,236,301	61,236,301	73.06%
2. Other Expenditure	529,184,400	529,184,400	453,748,358	85.74%

6. Motivation given to staff

No	Name of Training Programme	No. of Participants	Target Group	District	Duration	Source of Funding
01	Leadership Training	35	CBO'S Leaders	Batticaloa	2 Days 8-12-2007- 9-12-2007	CLG
02	Preparation of Final Accounts & Accounting Procedure	25	LA Staffs	Batticaloa	2 Days 4-12-2007- 05-12- 2007	CLG
03	LA Preschool teacher training	25	LA Pre school teachers	Batticaloa	2 Days	CLG
04	Computer Training Programme	25	LA Staffs	Trincomalee	7-11 May	SLILG
05	Public Redressal System	14	CDOs	Trincomalee Batticaloa Ampara	10-14 December	GTZ
06	Spatialized Local Development Planning TOT Training	16	LA Staffs	Trinco Batti & Ampara	19-25 November	GTZ
07	Social Mobilization TOT	01	CDOs RDOs	Trinco, Batti, Ampara, Vavuniya	10-15 November	CIRM
08	Seminar for Preschool Development	03	CDOs	Trincomalee	16 th May	Ministry of Education
09	Enhancement Revenue of LA	34	LA Staffs	Ampara	26-27 April	SLILG
10	Newly Appointed Secretaries of Local Authorities	35	LA Staffs	Trincomalee, Batticaloa & Ampara	27-28 June	SLILG

6.1 Special Training given on capacity strengthening

No	Name of Training	No. of Participation	Category of Officers	Officers Stations	Duration	Sponsored By	Country of Training
01	Educational tour to Karnadaka	6	ACLG2 Chairman 1 Prog Assit 2 CDO	Trincomalee Batticaloa Ampara	10 Days	Asia Foundation	India
02	Water Supply & Sanitation	1	CLG	Trincomalee	14 Days	CIDA, Canada	Canada
03	Expose Visit To KILA, Kerala Insitute of Local Administration	13	ACLG CDO	Trincomalee Batticaloa Ampara	10 Days	GTZ-PIP	India
04	U.K-BELL English Training	2	M.A Investication Officer	Trincomalee	14 Days	GTZ-PIP	U.K
05	Drinking & Water Management	1	CLG	Trincomalee	10 Days	Ministry of Urban Dev	South Korea
06	The Deligation of the European Commission to Srilanka& Maldives	1	Engineer	Batticaloa MC Kalmunai	03 Days		Bangalore
07	WASSERT	6	M.Commissioner Engeneer LGA, T.O	M.C Kalmunai,Batticaloa	14 Days	EU	Germany
08	Annual General Conference	1	MC Commissioner	Kalmunai , Ampara, Batticaloa	10 Days	FCM	Canada

7. Achievements

7.1. Human Resource Development

Objective: - Increase the performance of staff

Sectoral Status Indicators	Levels of Operation	Potential Level	Problems and Constrains
1. Conducting Training facilities to village level Organizations & Leaders	20 programme to be conducted in 08 districts	16 Programmes conducted in 08 districts	
2. Providing Training facilities to elected members of Local Authorities	2 Programme to be Conducted in Ampara.	Unable to implement	Security problem
3. Providing Training facilities to library staff with assistance of national library documentation service board.(reading month programme)	6 Programme	Unable to implement	Security Problem
4.Taking action to Grading the Public Libraries with the help of NLDSB	60 Nos applied for grading	Grade II libraries	
5. Providing Training facilities to the staffs of Local Government Department through MDTD,SLILG and other relevant intuitions i) Technical Officers	08 Programmes to be conducted		

ii) Investigation Officers	1 Programmes to be conducted	Not conducted	
iii) CDO & LGA	2 Programmes to be conducted	Not conducted	
iv) Environmental Protection	8 district to be conduct	8 Programme are to be conducted in 2006	
6. Making arrangement to conduct in service training to local authorities staff	6 Programmes to be conducted	Unable to implement	Security Problem
01. Programme Assistant			
02. Local Govt. employments	4 Programmes to be conducted	Unable to implement	Security Problem
03. Pre-School teachers	2 Programmes to be conducted	Unable to implement	Security Problem
04. Technical officers	8 Programmes to be conducted	Unable to implement	Security Problem
05. Book-keepers & Accountants	2 Programmes to be conducted	Unable to implement	Security Problem
06. Computer training	3 Programmes to be conducted	Unable to implement	Security Problem
07. Foreign training	3 Programmes to be conducted	Unable to implement	Security Problem

7.2. Programme: - Planning

Objective: - Ensure Development of Human Resource in their Knowledge, Skill & Capacities

Sect oral Status Indicators	Levels of Operation	Potential Level	Problems and Constrains	Needs
Preliminary arrangement of the annual plan CBG PSDG	<ol style="list-style-type: none"> 1. Obtaining approval from the planning ministry in time commence .Informing the approved work items necessary guidelines. 2. Implementation of work items by the respective LAA & other implementation agency 3. Approval in the estimate & implementing the annual programme 2007 	Annual plan prepared and approved on 06/04/2007 CBG Total approved amount 10.616 M PSDG Total approved amount 75 M Liabilities for 2006 65M New works for 2007 10 M (Rural Markets)		
Identify the proposals through the LAA & other sources.	<ol style="list-style-type: none"> 1.Obtaining Imprest from the provincial treasury 2.Taking action to release imprest to the implementing agency 3. Monitoring the progress in time to time 	CBG Imprest released 10.616M PSDG Imprest released 74.064M		
Preparation of annual plan for 2006 obtaining necessary approval proper authority concern	Making financial payment after the financial inspection			
Making arrangement to implement the annual plan through R/ACLG & LAA	Preparing the monthly & quarterly report & progress report of			

Obtaining necessary imprest from the treasury Eastern Province. Monitoring & Progress Making payments	performance to the planning ministry.			
Identifying the rural roads that require needed urgent repairs & rehabilitate through local authorities under the guidance of R/ACLG	Selection of rural roads that are needed urgent repairs & reconstruction	Identifying roads that are needed urgent repairs & reconstruction		
Submitting the list of proposals to the ministry of highways for necessary approval and making arrangement to implement project	Taking action to obtain approval for the estimate from the Ministry of Highways Colombo	Approval has been obtained from the ministry of Highways Colombo		
Preparing estimate , obtaining approval & commencing the work	Monitoring progress & submitting progress reports to relevant ministry of provincial	Imprest released 7 million for 5 Roads		
Monitoring progress		Work completed 100%	Nil	Nil
Maganeguma Three Months Crash Programme	Funds received Rs.1,526,139.12	Work done Rs.51,908,334.73 balance to be release	Funds to be received to settle the payment for work already completed	Amount needed Rs.51,908,334.73
Maganeguma stage II	Approval sought from the Ministry of Highways and approval is avoided.		Approval not received from Ministry of Highways	Approval required.

7.3. Programme- Decentralization of Powers to L.A.A

Objective- Ensure Efficient & Effective Local Govt. System.

Sectoral status indicators	Levels of operation	Potential level	Problems and constrains	Needs
Maintaining coordination with central/provincial ministries and other partner organization	Consulted, decision made and executed on matters relevant.	It was an ongoing process	Frequent meeting outside Trincomalee	Deputies at managerial level
Making policy decision on common issues at provincial level within the purview and convey to LAA	Decision conveyed to LAA- regarding legal & administration etc when every necessity arises.	-do-	Lack of experts in the relevant field	Recruitment of Senior Officers
Conducting monthly review meeting with ACLGs and Heads of Local Authorities	Review the progress of activities at Provincial and regional level.	Six meetings held	NIL	NII
Providing assistance in the preparation of draft by-laws for LAA and to issue circular on court orders.	Providing assistance for drafting by-laws, proclamation whenever the LAA requires. Issue of circular on court orders whenever decisions are made on common Local Govt affairs.	Instructions on forming by-laws issued to LAA.	Lack of legal experts	Appointment of a lawyer to the Head Office at least
Land acquisition , sales and lease	Issuing guidelines to LAA on land matters	Application for vesting of crown lands with LAA recommended & forwarded.	Officers in peripheries do not have adequate knowledge in this field	Providing training required.
Disciplinary control	Recommend dissolution of councils, appointment of Special Commissioners.	All complaints received investigated and appropriate action pursued.	It was an going process	Shortage of senior officers to carry out investigation
Cadre creation	Studied and made	Recommended FR 71	Delay in obtaining	Make

	recommendations of FR 71 applications for new creation	applications received sofar.43LAA 25 Approved by MSD	approval from the MSD Balance not received	arrangements to obtain early approval
Appointment of Secretaries Municipal Commissioners	Made recommendations for appointments of MCS and Secretaries	It is an ongoing process	Identification of suitable officers	to have a separate service for Local Govt.
Audit queries / inspection of LAA	Proper administration with lesser queries and reply furnished in times.	All queries replied	Dearth of senior officers to handle the subject	to fill existing vacancies
Approval to levy taxes, rates, fees & commercial Projects	Approval obtained from Hon. Governor whenever necessity arises.	NIL	NIL	NIL
Waivers & write off.	Approval obtained from Hon. Governor whenever necessity arises.	NIL	NIL	NIL
Granting approval for funds above stipulated limits and for re-naming of roads & creation of tomb.	Approval obtained from Hon. Governor as and when necessity and given approval for renaming roads	No arrears	NIL	NIL
L.L.D.F Loan	Assisted to LAA to obtain loan from L.L.& D.F.	All applications received were recommended	NIL	NIL
Appeals under various ordinance	Initiated suitable action	No arrears found	NIL	NIL
Pension applications checked and forward to relevant authorities for further actions.	Pension applications received to be checked & forward	47 Applications	16	nil

7.4. Programme-Financial Management

Objective: - Ensure Efficient & Effective Financial Management

Sectoral status indicators	Levels of operation	Potential level	Problems and constrains	Needs
Financial assistant to the Local Authorities: Reimburse the salaries and allowance paid by the LAA to Their employees monthly.	Reimburse no of employees in the 43LAA	Reimbursed to 43LAA for 414,695,143/=	Sufficient allocation not provided	Allocation to be provided.
Reimburse the allowance paid by LAA to the elected representative Monthly	Reimburse to 34LAA	Reimbursed the allowance for II LAA Rs.21,765,575		
Reimburse the allowance paid by LAA to the Special Commissioners who were appointed to the LAA where election was not held.	Reimburse the allowance paid by LAA to the special Commissioners who were appointed to the LAA where election was not held.	Allocation	Not	approved
Reimburse the reduction of entertainment tax to 10%to the LAA.	Entertainment tax to be refund to LAA	Refund Rs.1962806.55 to LAA		
Rendering financial assistance by block grants revenue to the LAA	Revenue grant to be release to 43LAA	Released to revenue grant for Rs.8,151,820/-43 LAA		
Special Project NEERP. Capacity building	No. of works 07 for 44.2 M	4 Works completed for Rs.1634017.00		

Financial assistant to three regional assistant commissioner's officers for monitoring the LAA Meeting the payment of salaries and wages and other recurrent expenditure incurred in the 08 R/ACLG offices.	Salaries & Allowance to be paid to employees of 03R/ACLG's office & meeting the other recurrent expenditure.	Meeting the expenditure Rs57,589,200 Incurred in R/ACLG's officers.		
Collecting the monthly accounts I CIGAS system from R/ACLG	Monthly accounts to be collected in CIGAS system	By manual up to December 2007		

8. Strength and weakness

Problems and constraints

1. In sufficient cadre
2. Lack of planning capability
3. Lack of technical capability in supervision of developments works
4. Existing staff are young and inexperienced
5. Lack of transport facility especially department does not has any vehicle
6. Lack of office space in proper conference hall facility