

# DEPARTMENT OF MOTOR TRAFFIC

## 1. History and Background

The Provincial Department of Motor Traffic was established in 1991 in the North East Provincial Council. This department was originally grouped under the Chief Secretary but, from 2000 it has been grouped under the Provincial Treasury for clear direction and control having regard to the Revenue collections.

This department has two tiers in its hierarchy namely Provincial Treasury, which in turn comes under Chief Secretary. The main responsibility of the department is defined by the thirteenth amendment to the constitution, as per the mandate given by the Ninth Schedule of the amendment in section 36:4 which states as follows:-

**“Motor vehicle license fees within such limits and subject to such Exemptions as may be prescribed by law made by parliament”**

The structure of the Department and its resource allocation are provided according to the Provincial Council Act and other subsequent Power Acts.

### 1.1 Mission

Providing safe and secured road transport for both passengers and goods and ensuring right usage of vehicles.

### 1.2 Objectives

- Implementing Motor Traffic Act with the view to safeguard public
- Protecting the environment by issuing fitness certificates to vehicles
- Maintaining efficient information system for vehicle statistics
- Improving the standard of driving professionals
- Avoiding road accidents and losses.

### 1.3 Major thrust Areas for Development- 2007

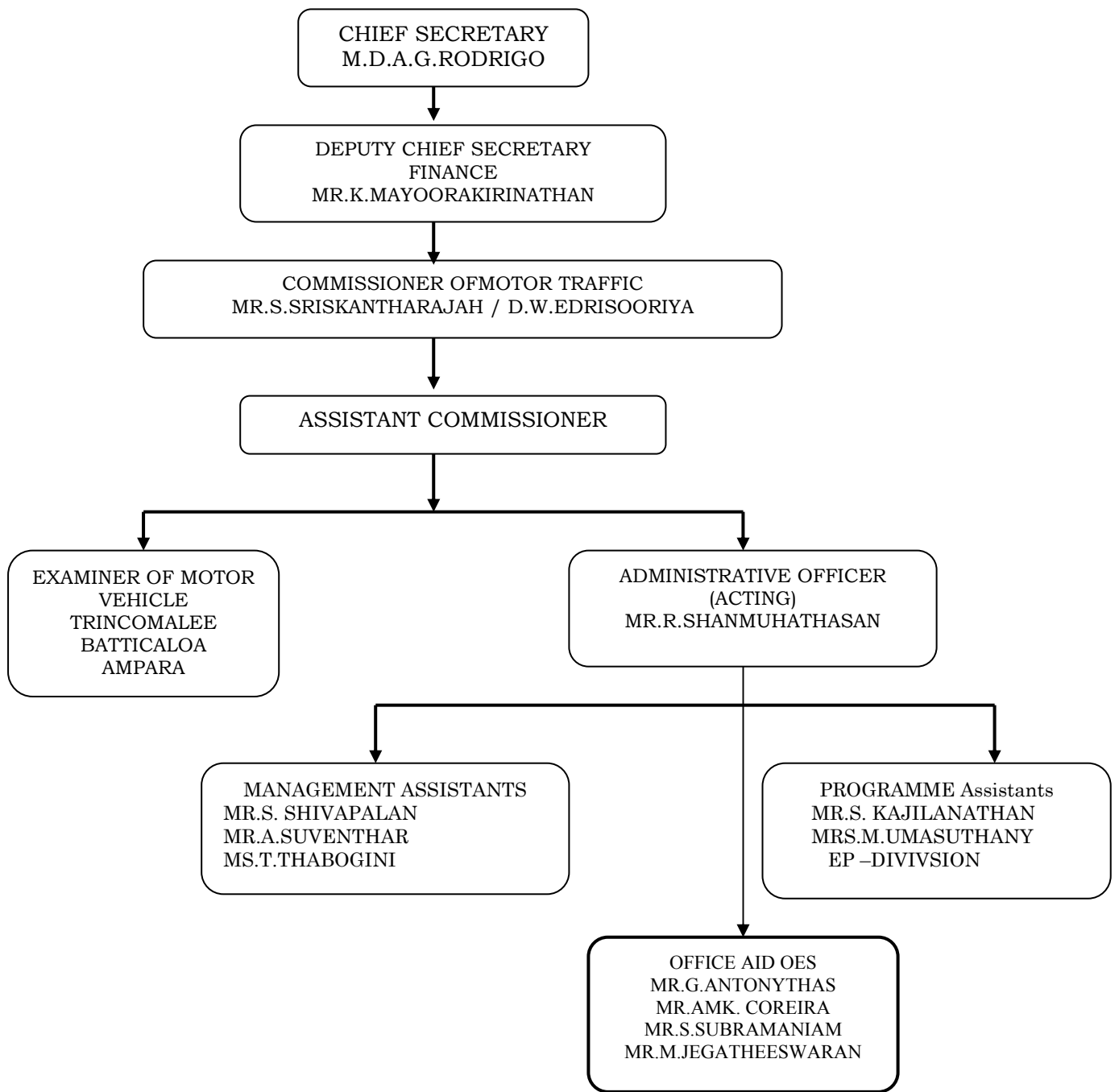
#### (a). Civil Administration

- System Design
- Human Resource Development
- Financial Management
- Assets Management
- Delivery service

#### (b). Regulatory – Implementation of Motor Traffic Act Provisions of

- Collection of Revenue
- Issue of vehicle revenue license
- Ensure safety of Traffic

## 2. Management Arrangement Chart



### 3. Cadre Position

S/No	Post	Cadre Position	Cadre Requirement	Approved Cadre	Cadre Vacancies
1	Commissioner	1	1	1	1
2	Asst. Commissioner	-	1	1	1
3	Examiners of Motor Vehicle	-	3	3	3
4	Programme Assistant	28	46	31	3
5	Administrative officer	1	1		
5	Management Assistant CL I	1	1	1	-
6	Management Assistant CL II / III	3	3	3	-
9	Driver	1	1	1	-
10	Watchers	1	1	-	-
11	OES	3	3	2	-
		<b>39</b>	<b>61</b>	<b>43</b>	<b>8</b>

\* Additional cadre is required for the computerization of issuing revenue licenses

### 4. General Administration

#### 4.1. Appointments

Nil

#### 4.2. Transfer

Designation	In	Out
Programme Assistant	02	-
Management Assistant	01	01
OES	02	-

#### 4.3. Retirement

One OES retired

## 5. Management Organizational Resources

### 5.1. Land and building

Institutions	Available Land	Building						
		Squire Occupied sq.ft	Own building sq.ft	Rent Building sq.ft	Additional Space sq.ft	No. other Quarters	No. other Quarters	Store Space
Dept. of Motor Traffic	-	-	-	4000	1000	-	-	300

### 5.2. Vehicle

Institutions	Car	Pick-up	Jeep	Three Wheeler	Lorry	Bicycle	Heavy Vehicle	Other
Dept. of Motor Traffic	01	-	01*	-	-	*01	-	

5.3. Furniture	Table	Chairs	Almyrah	Others					
	Office	Computer	office	Plastic	Rolling	File	Stationary	Long bench	Normal
Dept. of Motor Traffic	11	04	11	07	11	10	12	02	03

### 5.4. Equipment & Machinery

Institutions	Computer	Photocopier	Printer	Typewriter	Telephone	Fax	Generator	Any other
Dept. of Motor Traffic	07(*04)	01	5(*1)	04 *	04	01	-	Roneo Machine * (1)

\* Beyond Repair

## 6. Programme and Activities with Development Indicator

### (a). Capital

Source of Fund	Amount Allocated	Amount Released	Amount Spent	Indicator percentage on released funds
CBG	2,642,000.00	475,686.26	475,686.26	100%
PSDG	-	-	-	-
IRDP	-	-	-	-
Any Other	-	-	-	-

### (b) Recurrent Expenditure

	Amount Allocated	Amount Released	Amount Spent	Indicator percentage on released funds
01. Personal Emoluments	9,424,000.00	9,424,000.00	8,246,743.72	87.5%
02. Other Expenditure	1,630,000.00	1,630,000.00	1,344,794.11	82.5%
Total	11,054,000.00	11,054,000.00	9,591,537.83	87%

## 7. Human Resource Development

Most of the staff attended training programme conducted by Management Development Training Department Eastern Province. ( Cigas Payroll)

S/N	Name of the Employee	Period	Subject	Place
1	Mr.S. Kajilanatan	24/10/2007	Cigar, Payroll Training Programme	MDTD

## 8. Achievement

### 8.1. District Revenue Collection -2007

Division	Motor Cycles	Motor cars	Land Vehicle	Motor Lorry	Omni Bus	Dual Purpose	Private Coach	Govt, Vehicle	Ambulance	Duplicate	Total No Of Vehicle
<b>Trincomalee</b>	<b>20160</b>	<b>362</b>	<b>1867</b>	<b>1145</b>	<b>152</b>	<b>723</b>	<b>65</b>	<b>1041</b>	<b>2</b>	<b>153</b>	<b>25517</b>
<b>Batticaloa</b>	<b>27870</b>	<b>588</b>	<b>2452</b>	<b>1043</b>	<b>210</b>	<b>609</b>	<b>85</b>	<b>42</b>	<b>25</b>	<b>147</b>	<b>32924</b>
<b>Ampara</b>	<b>46287</b>	<b>951</b>	<b>5708</b>	<b>2312</b>	<b>330</b>	<b>1353</b>	<b>152</b>	<b>234</b>	<b>1</b>	<b>228</b>	<b>57,328</b>
<b>Total</b>	<b>94317</b>	<b>1901</b>	<b>10027</b>	<b>4500</b>	<b>692</b>	<b>2685</b>	<b>302</b>	<b>1317</b>	<b>28</b>	<b>528</b>	<b>115769</b>

- Some Divisional secretariats have not rendered their December data yet

### 8.2. Newly registered vehicles for the 2007 Town & Gravest

No	Type of vehicle	Registration of vehicle	
		New	Transfer
1.	Govt. Vehicle	25	3
2.	Motor Car	9	7
3.	Motor Cycle	263	24
4.	Three wheeler	41	5
5.	Omni Bus	10	8
6.	Private coach	6	1
7.	Motor Lorry	17	12
8.	Dual Purpose	18	16
9.	Land Vehicle	25	7
<b>Total</b>		<b>414</b>	<b>83</b>

## 9. Strength and Weakness

### 9.1. Problems and constrains

- Lack of computer facilities.
- No Own land and building for this Department.
- No Proper Vehicle.
- Lack of Staff

### 9.2. Motivation given to Staff

- 120 hours overtime is given during January to March to issue of vehicle Licenses
- Training
- Loans & Advances
- Tea & refreshment is supplied during the peak period