

Provincial Planning Secretariat

1. History and Background

At the inception of the NEPC in 1988, there was a full-fledged Ministry for Planning named “Ministry of Planning, Youth Affairs, Human Resource Development and Women Affairs”. In 1992, this was restructured and the planning function was brought under newly formed Ministry of Finance and Planning. In December 1992 a workshop was organized and conducted by this Ministry with the guidance of the Hon. Governor and with the fullest participation of all senior management cadre including Government Agents and Asst. Government Agents, the basic concepts for the present planning and budgeting process were evolved at this workshop.

In 1994 with the re-allocation of functions, the Planning Secretariat was formed under the direct purview of the Chief Secretary along with the other functions of Finance, Public Administration and Management Development & Training.

The Planning Secretariat is presently assigned with the responsibilities defined under 13th Amendment to the 1978 Constitution and other relevant guidelines issued by the Government subsequently. The Secretariat is directly responsible for overall guidance, planning initiatives, co-ordination of planned development activities, monitoring and evaluation.

1.1. Mission

To establish and sustain a dynamic Provincial Planning Process in the Provincial Council.

1.2. Vision

A dynamic policy and planning environment with adequate capacity for self sustained, economic growth and development of the Province in the light of the aspirations of the people.

2. Human Resource

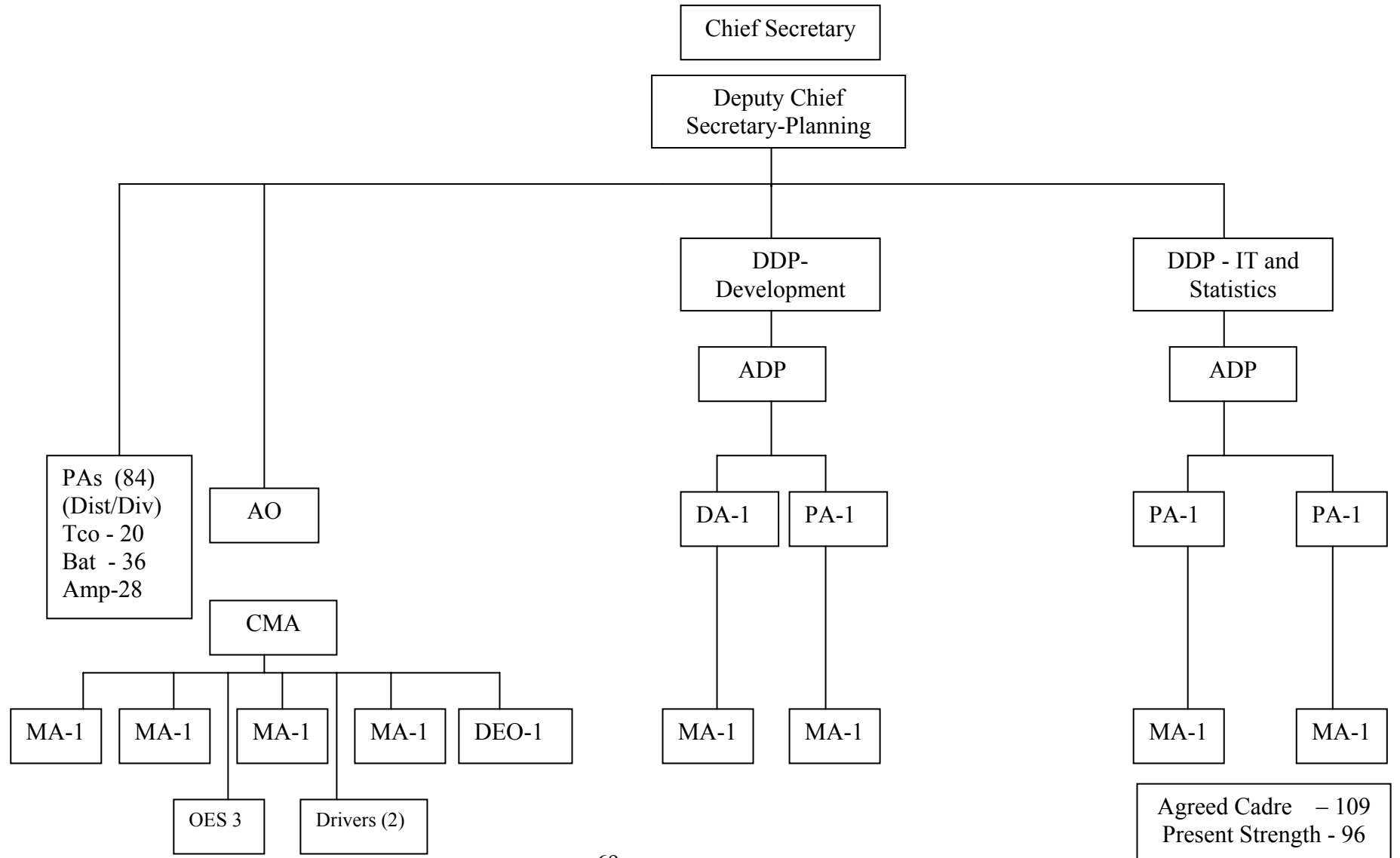
Post	Approved Cadre	Present Strength	Vacancy	Excess
All Island Service				
Deputy Chief Secretary Planning – SLPS I	01	01	--	--
Deputy Director (SLPS – II/I)	02	01	01	--
Asst. Director (SLPS – II/II)	02	01		--
Combined Service				
Management Service Supra	01	--	01	--
Assistant Research Officer	--	01 ⁺⁺	--	--
Development Assistants	01	0	01	--
Programme Assistants (Province/District/Divisions)	87	84	3	--
Management Service I, II & III	9	6	3	--
Data Entry Operator	01	01	0	
Other Service				
Drivers	02	1	1	
OESS	3	4	-	1
Total	109	100	64	17

++ - One Assistant Research Officer has been attached to Provincial Planning Secretariat since 15th January 2001 by Finance Commission for the preparation of Provincial Gross Domestic Product and was being paid by the Finance Commission.

2.1 Appointment, Transfer, Retirement and Re-employment

- Mrs.T.Ramachandran has been appointed as Deputy Chief Secretary, Planning to Planning with effect from 16.01.2007
- Mr.S.Muralletharan D.A was transferred to Chief Secretary's Secretariat, E.P with effect from 25.07.2007. Mr.M.Velauthapillai OES II has been promoted to OES I with effect from 01.05.2007.
- Mr.S.Nirmalanathan MA II has been promoted to MA I w.e.f 22.08.2004
- Mr.J.Vijayarajah OES II has been promoted to OES I w.e.f 01.05.2007

3. Management Arrangement Chart



4. Management Organization Resource

4.1. Land and Building

Institutions	Available Land	Square Occupied sq.ft	Own Building St.ft./No	Rent Building Sq.ft./Nos.	Additional Space Sq.ft.	No.of other Quarters
Provincial Planning Secretariat		The Left Part of the 1 st Floor in the Chief Secretary's Secretariat Building				

4.2. Vehicle

Institution	Car	Pick -up jeep	Three Wheeler	Lorry	Bicycle
Provincial Planning Secretariat	1				

4.3. Furniture

Institution	Table		Chairs		Almyrah	
	A	R	A	R	A	R
Provincial Planning Secretariat	70		77		28	

A :- Available R :- Requirement

4.4. Equipment and Machinery

Institution	Computer	Photocopier	Printer	Typewriter	Telephone	Fax
Provincial Planning Secretariat	25	2	9		2	1

4.5 Capital and Recurrent Expenditure

4.5.1 Capital allocation & Expenditure – 2007 - Rs. 49, 680,000 was allocated to PPS.

Code	Object Tile	Allocation
20	Rehabilitation & Improvement	151,000
21	Acquisition of Capital Assets	12,666,000
22	Capital Transfers	19,130,000
23	Capital warrants	17,733,000
	Total	49,680,000

4.5.2 Recurrent allocation & Expenditure – 2007

Rs. 27,132,000/= was allocated to PPS in 2007 and expenditure incurred was Rs. 25,978,837.16

Source of Fund	Allocation Amount	Amount Released	Expenditure Up to December
CBG	4817000	150000	150000
Total	4817000	150000	150000

4.5.3 Appropriation Accounts – 2007

Annual appropriation accounts pertaining to their Heads of Expenditure in terms of Provincial FR 150 in respect of the year 2007 will be submitted to the Auditor General through the Provincial Treasury in.

4.5.4 Audit Quarries 2007

Two audit quarries were received and all were answered

4.5.5 Board of Survey

Board of survey for the year 2007 was carried out in April 2008.

5. Strength and Weakness

5.1 Problem and Constrains

- Lack of Experienced Staff
- Lack of Transport Facility
- Vacancies in Approved Cadre

6. Special Training given on Capital Strengthening

6.1 Foreign Training Programmes Attended

No.	Name of the officers	Name of Programme	Period	Organized by & Venue
1	Mr. B.Sivapiragasam Deputy Director	Training on Fiscal Decentralization	18 th – 24 th Nov. 2007	Finance Commission, India
2	Mr.S.Muralitharan Development Asst.	English Language Training Programme	24 th Sept. – 19 th Oct. 2007	PIP, Bell School, Cambridge, London
3	Ms.S.Geethanjali – Management Asst.	English Language Training Programme	17 th Nov. – 16 th Dec,2007	PIP, Bell School, Cambridge, London

6.2. Local Training Programmes attended

No.	Name of the officers	Modules	Period	Organized by & Venue
1	Mr.B.Sivapiragasam Deputy Director,	Distance Learning on Budget Formulation	20 th Aug – 30 th Oct. 2007	SLIDA
2	Mr.S.Muralitharan Development Assistant	Workshop on Tourism	27 th May – 01 st June 2007	Tourist Board Colombo
3	Ms.A.R.Marina Assistant Research Officer	STEPS	21 st Jan – 17 th Feb 2007	PIP, SLIDA
4	Mr.S.Thayaruban Programme Assistant	PPMS Training System Administrators STEPS System Administrators PPMS Training	22 nd – 24 th Jan, 2007 07 th -09 th June 2007 23 rd July – 17 th Aug, 2007 23 rd - 25 th Sep, 2007 08 th – 09 th Oct. 2007	Fin. Commission Fin. Commission MDTD Fin. Commission Fin. Commission
5	Ms.T.Aravinthan Programme Assistant	Pay roll Pre STEPS	25 th Feb-22 nd March, 2007 28 th May – 22 nd June, 2007	MDTD MDTD, Pastoral Centre, Uppuveli
6	Ms.B.Yalini Programme Assistant	Pre STEPS	27 th Aug – 21 st Sep, 2007	MDTD, Pastoral Centre, Uppuveli
7	Mr.N.Jeyahran Data Entry Operator	GIS Training	16 th July – 20 th July 2007	CIRM, University of Peradeniya
8	Ms.S.Geethanjali Management Assistant	Payroll	08 th -12 th March , 2007	MDTD

7. Motivation given to Staff

1. Opportunities for improving the work qualities and career development are provided.
2. These were provided through various training and on-the job training.

3. Mr.N.Jeyaharan Data Entry Operator was a resource person on MS Access, Ms Visual Basic training programmes organized by MDTD in April & May, 2007.

8. Research made and Publication Release

- Vital Statistics
- Administration Report
- Provincial GDP for 2006

9. Achievement

9.1 PPMS – (Provincial Progress Monitoring System)

The Finance Commission has initiated a web based Provincial Progress Monitoring System (Web- PPMS) for all the Provinces in Sri Lanka. Provincial Planning Secretariat has been coordinating activities related to Web- PPMS, in the Eastern Province. Provincial MIS Coordinator, Assistant. System Administrators have been nominated as requested by Finance Commission. It has provided computers, printers and UPS to selected ten institutions viz: Provincial Planning Secretariat (PPS), Provincial Treasury, Ministry of Education, Ministry of Provincial Public Administration, Ministry of Rehabilitation Reconstruction and Social Welfare, Provincial Department of Health Services & Dept. of Education. For PPS, it has provided two computers, two UPS and one wide carriage printer. The Finance Commission has provided necessary training on the use of PPMS to Provincial Coordinators, and Assistant, System Administrators. The Assistant, System Administrators in turn has trained the officers who will be operating PPMS at the related institutions.

Necessary funds have been allocated for the related institutions & Governor's Secretariat for obtaining ADSL Express Package in 2007 with the approval of Provincial Planning Committee. However, as there was delay in providing the ADSL Express Package by SLT, the money was not utilized in 2007. The facility is expected to be made available in early 2008 by Sri Lanka Telecom

All the related institutions have started master data entry since November 2007 and the works are progressing. Since the ADSL Express Package by Sri Lanka Telecom is still not available in Trincomalee, the related institutions are using the lease line facility at the Planning Secretariat for on-line data entry

9.2. Website for Eastern Provincial Council

On the direction of Hon. Governor, the website for Eastern Provincial Council has been developed and is available on www.ep.gov.lk. Its designs and pages were being modified for further improvement.

9.3. Provincial Planning Committee Meetings

Four Provincial Planning Committee meetings were held during the year 2007 and progress of works under CBG, PSDG were reviewed and amendments made to items of works under CBG and PSDG were approved. Progresses of projects under other sources of funds were also reviewed. The dates of the meetings were 9th March 2007, 12th July 2007, and 12th October 2007 and 4th December 2007.

9.4. Annual Implementation Programme – 2007

Consolidated Annual Implementation Plan 2007 for EP was prepared, obtained approval from PPC and Hon. Governor and sent to provincial ministries and departments for implementation. Progress Summary as at end of 31st December 2007 in respect of CBG, PSDG, Plan of Action for Children, 5 Year Plan, ESDP, HSDP and Gami Aruna are given in Annexure I,II,III

9.5. Annual Implementation Programme (EP) – 2008

At the Provincial Planning Committee Meeting held on 4th December 2007, the PPC has approved the Annual Implementation Plan 2008 under CBG and PSDG 2008, subject to assessments of continuation items. These two programs have already been approved by the Ho. Governor, Eastern Province

9.6. Highlights of Performance:

Highlights of Performance for the Year 2007 will be completed in February 2008.

9.7. Provincial Statistical Information -2007

Provincial Statistical Information-2007 was prepared by Northern Provincial Council and published in December 2007. This publication consists of Northern and Eastern Province statistics as the year considered for data is 2006, before the de-merger of NEP.

From 2007, this publication will be prepared by Planning Secretariat, for Eastern Province.

9.8. Other Statistical Publications in 2007

- Vital Statistics for Eastern Province 2007 will be completed in March 2008.

9.9. Operational Information -2007

The Operational Information 2007 was prepared by the Northern Provincial Council on the basis of the performance of the Ministries and Departments in the year 2006, prior to de-merger and circulated

From 2007, this publication will be prepared by Planning Secretariat, for Eastern Province.

9.10. NGOO Profile

The Provincial Planning Secretariat has updated the EP INGO/NGOO District wise Profiles based on 2006 performance for all three districts of Eastern Province.

9.11. Provincial Gross Domestic Product

Reports on Provincial GDP for Agriculture, Industry and Services have been completed for the years 1998 to 2005. Provincial GDP for the Year 2006 was compiled and submitted to Finance Commission. As requested by the Secretary, Finance Commission, preparation of Divisional GDP taking 2004 as the base year was in progress.

- F). Conflict Affected Area Rehabilitation Project (CAARP) – (ADB)
 Cost: Rs: 2390 Mn (Component “C”) Duration: 2004 to 2009
- G). Pro-Poor Economic Advancement and Community Enhancement Project(PEACE)
 Cost: Rs: 1550 Mn Duration: Mar 2007 – Oct 2010
- H). Tsunami Affected Area Rebuilding Project – TAARP –B – (ADB)
 Cost: Rs. 2800 Mn. Duration: April.2005–Dec.2009
 Eastern Provinces)
- I). Tsunami Affected Area Rebuilding Project – TAARP –H – (ADB)
 Cost: Rs. 2788.26 Mn. Duration: 2005 to 2009
- J). Trincomalee District Integrated Infrastructure Programme (TIIP) AFD (France)
 Cost: 1507.52 Mn. Duration: April 2006 - June 2009
- K). Food Security and Conflict Transformation - FSCT Batticaloa – (GTZ)
 Cost: Rs.436.24 Mn. Duration: Oct. 2004 to Dec 2008
- L). Technical Cooperation Project for Agriculture and Rural Development for Rehabilitation and Reconstruction through Community Approach in Trincomalee. (TRINCAP)- JICA
 Cost: 220 Mn (contract amount) Duration: Nov. 2005 - Sep. 2009
- M). Tsunami and Conflict Affected Communities Upliftment Project T—CUP
 Cost: Rs.3500 Mn Duration: Sep. 2006 to Sep 2008
- N). Pro-Poor Rural Development Project-Amparai
 Cost: Rs.244.42 Mn Duration: July 2007 to July 2008
- O). Second Community Water Supply & Sanitation Project
 Cost: Rs. 700 Mn. Duration: July 2005 to June 2009
- P). Local Government Infrastructure Improvement Project
 Cost: Rs. 500 Mn. Duration: June 2006 to April 2012
- Q). Performance Improvement Project (PIP-GTZ)
 Cost: Rs. 930 Mn. Duration: July 2003 to June 2008